

# Club 1515

Registration Year: 08/11 – 08/12

## MEMBERSHIP APPLICATION

This application must be completed in order to join Club 1515. The information provided will be kept confidential. We may use statistics only (no names) for the purposes of funding/grant requirements for the Club. The Membership fee is \$5.00 per month OR \$50.00 for the year. Membership is valid from the first day of school in August 2010 through the last day of Summer Break, August 2011. We have a no-refund policy for membership and program fees.

TO BE COMPLETED BY PARENT/LEGAL GUARDIAN ONLY

Volunteer Membership  Renewal  New Member

|  |                |   |                 |
|--|----------------|---|-----------------|
| Member Name:   |                | Home Phone:   |                 |
| Street Address:  |                | City:   | Zip Code:       |
| Age:   | Birthdate:     | <input type="checkbox"/> Male <input type="checkbox"/> Female |                 |
| Member's School:   |                | Grade:  |                 |
| Parent/Legal Guardian Name:  |                | Relationship:   |                 |
| Employer:  | Work Phone:    | Home/Cell Phone:  | E-Mail Address: |
| Parent/Legal Guardian Name:  |                | Relationship:   |                 |
| Employer:  | Work Phone:    | Home/Cell Phone:  | E-Mail Address: |
| Emergency Contact (other than above):  |                | Home/Cell Phone:  |                 |
| Medical Insurance:   | Policy Number: | Preferred Hospital/Clinic:                                    |                 |
| List any medical conditions (allergies, medications, special needs, physical/cognitive limitations): |                |   |                 |

## HOUSEHOLD INFORMATION

Please answer all of the following questions. Information below will be kept confidential. Statistics only (no names) must be reported to receive funding so we may continue to provide Club programs. If you have any questions or concerns about filling out this portion, please talk to a staff member.

|  |
|--|
| <b>Annual Household Income:</b><br>\$10,000 or below   \$10,001-20,000   \$20,001-\$30,000   \$30,001-40,000   \$40,001-50,000   \$50,001-60,000   \$60,000+ |
| <b>Ethnicity</b> (circle one): Caucasian   African American   Hispanic   Asian   Native American   Multi-Racial   Other (Specify) _____                      |
| <b>Member Lives With</b> (circle one): Mother Only   Father Only   Both Parents   Foster Care   Grandparents   Group Home   Other (Specify) _____            |

### Office Use Only

Date Paid: \_\_\_\_\_ Entered into DB: \_\_\_\_\_ Orientation Date: \_\_\_\_\_ Staff Initial: \_\_\_\_\_  
Cash   CC   Scholarship   Check # \_\_\_\_\_ Receipt # \_\_\_\_\_ Card Completed: \_\_\_\_\_

# Club 1515

## **POLICIES AND LIABILITY RELEASE**

### **ASSUMPTION OF RISK, CONSENT FOR TREATMENT, CONSENT TO PHOTOGRAPH**

Participation in programs sponsored by Boys & Girls Clubs of Napa Valley and use of the Clubs' facilities involve potentially hazardous activities such as running, jumping, strenuous exercise and use of equipment that could lead to serious injury and death. We, the undersigned, acknowledge and assume all these risks. In exchange for participation in the programs and using the Clubs' facilities, we release and agree to hold harmless, the Clubs, their agents, employees, officers and directors from all claims for injury, death, property damage and expense, including attorney's fees, arising from participation in the Clubs' programs and use of the Clubs' facilities. The undersigned also consents to his/her child(ren) being given emergency treatment by staff, physician, EMT, or hospital in case of accident or illness.

### **DROP-IN POLICY**

Club 1515 staff does not grant permission to teens to leave the Club, nor do they insist that teens stay. The decision as to when a teen arrives and leaves the Club and with whom they do this is a matter handled between parent and child. Teens not mature enough to capably handle this responsibility should have the close supervision of other, more appropriate programs.

### **SIGN-IN/OUT POLICY**

Teens must sign themselves in upon arrival at Club 1515 and sign out upon departure. Members are permitted to leave Club 1515 and return within the same day upon the following requirements: Teens must sign out when they leave and sign back in upon their return. Once a teen has signed him or herself out, he or she must leave Boys & Girls Club property. Loitering in the parking lot is not allowed for safety reasons. While teens are signed out, we encourage them to make positive decisions and behave in a way that benefits themselves, Club 1515, and the community.

### **DRESS CODE**

In order to provide a positive environment for all members of Club 1515, there will be no inappropriate dress. This includes but is not limited to, clothing that advertises the use of drugs or alcohol, sexually suggestive or revealing clothing, do-rags, bandanas, hats or any clothing that suggests "gang" affiliation, ripped or torn clothing.

I hereby give permission for my child to become a member of Boys & Girls Clubs of Napa Valley and participate in its activities. I understand that the Club is not responsible for the time or manner in which my child may arrive or leave the Club, and that the Club and its property are not responsible for personal injury or loss of personal property. I also give authorization to a Medical Physician, in the event of an emergency, to provide emergency medical treatment for my child. I give permission for a BGCNV representative to transport my child in said case, when deemed necessary. I permit the Club to utilize photographs and video of my child taken during his/her involvement in the Club programs, and hereby waive all rights of compensation.

By signing below, you understand and agree to the above policies, and you give your teen permission to attend Club 1515 Teen Center, a Boys & Girls Clubs of Napa Valley Facility, for the duration of the membership agreement.

Parent/Legal Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Club 1515

## **BEHAVIOR MANAGEMENT POLICY**

TO BE READ AND COMPLETED BY FUTURE MEMBER AND SHARED WITH PARENT/GUARDIAN

### **PHILOSOPHY**

Club 1515 was created to give local teens a place to do the things that they love. We recognize that you are young adults and we strive to treat you as such. In order for this to happen, Club 1515 asks that all guests and members take responsibility for their actions and behave in a manner that makes a positive environment possible. As a member of Club 1515 you understand you are responsible for your behavior and will act in a manner that is respectful to yourself and your environment.

Club 1515 understands that people of all ages make mistakes and that mistakes are a part of learning and personal growth. Club 1515 staff will strive to allow our members to learn from their mistakes by providing you with opportunities to overcome behaviors that are barriers to personal growth.

As a Member/ Guest you are asked take into consideration the following policies and expectations and are asked to follow them at all times.

- Respect for self
- Respect for others
- Respect for Club property.
- Responsibility for your actions

### **BEHAVIOR MANAGEMENT PROCEDURES**

Club 1515 asks that all members refrain from behavior that can be considered:

- **Dangerous** – anything that could hurt yourself or someone else.
- **Disrespectful** – anything that could hurt someone else's feelings, including talking back to staff.
- **Destructive** – anything that could break something that belongs to yourself, another member, or the Club.
- **Disruptive**– anything that prevents the group from completing its activity.
- **Dishonest** – anything that involves lying, cheating, or stealing.

The following steps will be taken by Club 1515 in the event of behavior problems:

- Staff will communicate with the individuals involved in an attempt to resolve the situation.
- Staff will immediately respond to further negative behavior from those involved and consequences for continued negative behavior will be implemented. (These may be loss of privileges, service to the Club, or removal from the premises)
- In the event of continued behavior management issues, the parties involved may be asked to remove themselves from Club 1515 and Boys & Girls Clubs of Napa Valley property. In the event the member refuses, Napa Police may be contacted and a no-trespass order may be issued.
- In order to provide a positive and safe environment a suspension, referral to outside programming, or loss of membership may be implemented for continued negative behavior at the discretion of BGCNV/Club 1515 staff. **Refunds will not be given for suspensions or loss of membership.**

### **ZERO TOLERANCE POLICY**

All parties involved should be aware that Club 1515 has a zero tolerance policy towards violence, weapons, threats, intimidation, harassment, vandalism, and use of any alcohol, tobacco, or drugs on Club property. Immediate suspension and possible loss of membership will occur should any member/guest be involved in any of the above listed behaviors. Members and parents/guardians of members not yet of legal age understand that they will be required to pay all fees/damages incurred from any behavior that violates Club 1515 policy.

If you have any questions regarding the above policies, please feel free to contact the Teen Services Coordinator at (707) 255 – 8866 ex.111.

I have read and agreed to all policies and procedures listed in the Behavior Management Policy of Club 1515 Teen Center. I have directed all questions about these policies to the Teen Services Coordinator. I will discuss the Club 1515 consequences for not following the rules outlined in the Behavior Management Policy with my parents. I also agree to support the rules and consequences detailed in Club 1515's Behavior Management Policy.

\_\_\_\_\_  
Member Name (Printed)

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\*Boys & Girls Clubs of Napa Valley reserves the right to implement the steps in the Behavior Management Policy in any order it deems fit. The above listed intervention steps are not inclusive and do not limit Boys & Girls Clubs of Napa Valley staff from applying other steps of behavior management not listed above.

# Club 1515

## TECHNOLOGY/INTERNET RELEASE FORM

Dear Parent/Guardian & Future Member,

We are pleased to offer the Club 1515 Tech Corner, complete with 5 computers, internet access, graphic design and video editing programs, and more! In order to keep our equipment running properly, as well as keep our members safe, Club 1515 requires that the following policies be followed:

- Members must use our computers and other technology in an appropriate manner
- Members may not modify any computer system settings
- Downloading and/or installing of any programs is not allowed
- When using the internet, members must stay to appropriate web sites and may only view appropriate content.
- Members must not reveal any personal information about themselves while using the internet
- Food or drink is not allowed near the computers or other electronic equipment
- No internet chatting is allowed
- Members may not sign up for any accounts, contests, web sites, etc.
- Members may use Facebook or MySpace upon the following conditions:
  - Must be at least 14 years old
  - Must not engage in any inappropriate conversations or behavior including but not limited to: Cyber-bullying, using inappropriate language, posting inappropriate content, or giving out personal information

Members who disregard the above policies may have their user privileges suspended or revoked.

### GENERAL RELEASE

I understand and further agree to the above mentioned rules and policies. I hereby agree to hold Boys & Girls Clubs of Napa Valley harmless, and release Boys & Girls Clubs of Napa Valley from any and all liability claims, and necessary costs and expenses for any loss/damage to property or injury from any cause whatsoever regardless of negligence, which may be suffered by individuals registered in this program, arising out of, or in any way connected with participation in this program and/or use of the premises. I further understand that members are ultimately responsible for their choices while using Club 1515 computers and internet.

\_\_\_\_ I give permission for my child to access the internet using Club 1515 computers

\_\_\_\_ I do not give permission for my child to access the internet using Club 1515 computers

\_\_\_\_\_  
Member Name

\_\_\_\_\_  
Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date